



## **Janata Shikshan Mandal's**

**Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science College  
and Sau. Janakibai D. Kunte Commerce College, Alibag – Raigad  
(Maharashtra)**

**Best College Award-2018-19 by University of Mumbai  
Accredited at 'B' Grade by NAAC (Third Cycle CGPA Score 2.08)**



**IQAC MINUTES OF MEETING**



**Janata Shikshan Mandal's**

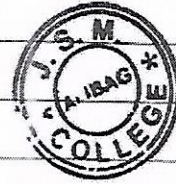
Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science College and  
Sau. Janakibai D. Kunte Commerce College, Alibag – Raigad

**INTERNAL QAULITY ASSURANCE CELL**

**Minutes of Meeting (Academic year 2022-23)**

First meeting of IQAC for the academic year 2022-23 was held on 22/06/2022 at 11.30 am in the office conference hall.

- ① Adv. Gautam patil —  
Chairman, Janata Shikshan Mandal, Alibag)
- ② Dr. Sakshi Patil —  
Vice-president, Janata Shikshan Mandal, Alibag)
- ③ Shri Milind patil (Hon. Secretary, Janata Shikshan Mandal) —
- ④ Shri. Pradeep Naik (Ex. Corporate, Alibag nagar parishad) —
- ⑤ Adv. Sachin Toshi (Alumni representative) —
- ⑥ Dr. Anil patil (Principal, J.S.M. College) —
- ⑦ Dr. Sonali patil —
- ⑧ Dr. B. D. Aghav (IQAC Co-ordinator CKT college) —
- ⑨ Prof. A. V. Jadhav —
- ⑩ Dr. I. P. Kokane —
- ⑪ Dr. Jayashree Patil —
- ⑫ Dr. P. B. Acharya —
- ⑬ Prof. Jayesh Mhatre —
- ⑭ Prof. R. N. Chikhale —
- ⑮ Dr. P. B. Gaikwad —
- ⑯ Prof. G. A. Lonkar —
- ⑰ Prof. S. L. Hake —
- ⑱ Shri. G. K. Gite —



## **Agenda for the meeting:**

1. To confirm the minutes of the last meeting held on 28<sup>th</sup> April 2022.
2. To take a note on AQAR report submitted for the year 2020-21.
3. To prepare compliance report on the recommendations by peer team (3<sup>rd</sup> cycle).
4. Planning regarding starting new certificate and diploma courses.
5. Effective use of LMS.
6. To strengthen feedback system.

## **Resolution:**

On the basis of discussion on the comments given by NAAC on AQAR 2020-21, it is resolved to act on the following immediately:

1. All the departments of the college will start at least two new certificate/add-on/diploma/value added courses in their departments.
2. Teachers should use ICT/LMS and E-resources for the teaching.
3. All the teachers of the college will submit at least one research project to university or other funding agency during the year.
4. Workshops/Seminars/Conferences will be organised by IQAC and other academic departments.
5. College should take the efforts to introduce incubation centre and start up in the campus.
6. Every teacher of the department should attend at least two FDP/Orientation course/Refresher Course during the academic year.
7. Teachers should develop E-content and make it available on LMS to the students.
8. Programme on Gender Equality should be arranged by WDC and ICC.
9. It is resolved to go for ISO as per the suggestion given by Mr. Pradeep Naik, LSM of the college.
10. Principal of the college will submit the proposal for language lab, computer lab and commerce lab establishments to the management.
11. Requirement of more reference books, e - resources and journals should be asked from teachers by librarian and same may be subscribed in the library.
12. In charge of Gymkhana and Sports should take the efforts to establish Gymnasium and submit the proposal to get the grants from ZP or Sports department, Government of Maharashtra.
13. Principal should submit a note to install the Smart classroom, interactive boards and renovation of Science labs.





## Action taken report for IQAC meeting held on 22<sup>nd</sup> June 2022

- 1) Each academic department started certificate/value added/diploma course during the academic year.
- 2) Each academic department and support services organised Workshops/Seminars/Conferences during the year.
- 3) Every teacher of the department attended FDP, RC and OC.
- 4) LMS of the college has been updated for the students.
- 5) Proposal for commerce lab, Language labs are submitted to management.
- 6) Women development cell and internal complaint committee of the college organized programs on gender equality.
- 7) All academic departments in co-ordination with IQAC organized proposals for seminars/webinars on various topics.
- 8) Research proposals are submitted to SERB and DST.
- 9) Smart classroom was constructed in college.



PRINCIPAL  
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College, Aihbag, 402201, Dist - Raigad

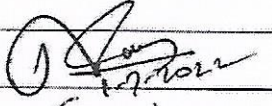
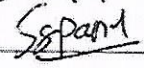


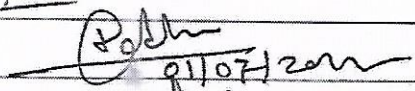

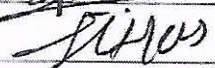
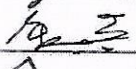
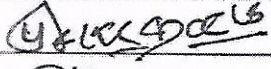
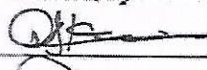
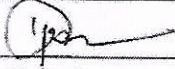
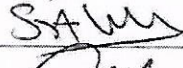
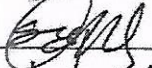
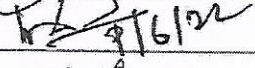
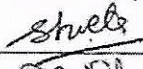
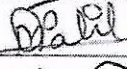
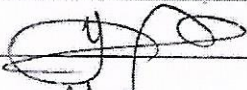

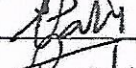
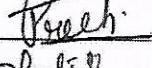
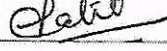


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Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science College and  
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**INTERNAL QAULTY ASSURANCE CELL**

**Minutes of Meeting (Academic year 2022-23)**

Second meeting of IQAC for the academic year 2022-23 was held on 01/07/2022 at 11.30 am in the office conference hall.

- 1) Principal, Dr. Anil K. Patil - 
- 2) Dr. Sonali Patil - IQAC, Co-ordinator 
- 3) Jayesh Mhatre - 
- 4) Dr. Prashant Anil Chate 
- 5) A. V. Jadhav 
- 6) Mr. A. C. Ghatpande 
- 7) Mr. S. L. Hake 
- 8) Dr. S. K. Arand 
- 9) Dr. Pravin Gaikwad 
- 10) Mr. Dattatray G. Chandale 
- 11) Mr. R. N. Chichele 
- 12) S. R. Thokle 
- 13) Dr. F. P. Kulkarne 
- 14) Prof. Capt. Dr. M. Khan 
- 15) Mrs. Shweta S. Patil 
- 16) Mrs. Minal Anil Patil 
- 17) Dr. P. B. Aekamreya 
- 18) Mr. G. A. Lonkar 
- 19) Vardha S. Patil 
- 20) Dr. P. V. Phate 
- 21) Dr. J. S. Patil 



### **Agenda for the meeting:**

1. To confirm the minutes of the last meeting held on 26<sup>th</sup> June 2022.
2. To decide timeline for preparation of AQAR for academic year 2021-22.
3. To decide timeline for submission of documents.
4. To organize criterion wise meetings for submission of AQAR.

### **Resolution:**

On the basis of discussion on the comments given by Hon. Chairman Janata Shikshan Mandal, And Hon. Principal, J.S.M. College, it is resolved to act on the following immediately:

1. The AQAR for year 2021-22 is to be submitted within due period.
2. All criterions in charge should conduct meetings of their respective criterion.
3. All the head of departments should collect the documents for AQAR.
4. College should take the efforts to introduce incubation centre and start up in the campus.
5. AQAR for academic year 2021-22 should be submitted before 31<sup>st</sup> December 2022.
6. Teachers should develop E-content and make it available on LMS to the students.
7. Programme on Gender Equality should be arranged by WDC and ICC.
8. IQAC and staff welfare committee should organize Health check-up camps for teaching and non-teaching staff.
9. IQAC suggested organizing student Induction program for freshers.
10. M. Com Proposal should be submitted to University for further action.





## Action taken report for IQAC meeting held on 1<sup>st</sup> July 2022

- 1) The AQAR for academic year was submitted on 29<sup>th</sup> December 2022.
- 2) The start-up programs were organized by IQAC and career guidance cell of college.
- 3) LMS of the college has been updated for the students.
- 4) Staff welfare committee and IQAC organized health check-up and eye check-up camps for staff members.
- 5) Women development cell and internal complaint committee of the college organized programs on gender equality.
- 6) Head of Departments conducted meetings to collect data required for AQAR.
- 7) Criteria in charge conducted meetings for criterion wise data collection by distribution of work.
- 8) Student Induction program was conducted by UGC quality mandate, Diksharambha for all first year students.
- 9) All faculty members should submit semester wise academic plan for the academic year.
- 10) All academic departments should prepare perspective plan for their department.
- 11) Proposal for M. Com is submitted to University.



  
Principal  
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J. B. Sarant Science and  
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College, A. B. Bag. 402301, Dist - Raigad

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**INTERNAL QAULITY ASSURANCE CELL**

**Minutes of Meeting (Academic year 2022-23)**

Second meeting of IQAC for the academic year 2022-23 was held on 24/12/2022 at 2.30 pm in the office conference hall.

1) Dr. A. K. Patil	
2) Dr. Sonali S. Patil	
3) Dr. Simantini Thakur	
4) Dr. Preeti V. Phate	
5) Namrata V. Patil	
6) Dr. J. S. Patil	
7) A R Athavale	
8) Surabhi Milau Umesh Waru.	
9) Nilima S. Raut	
10) Rutajya R. Kureshi	
11) Shilpa N. Kawale	
12) Nikshita J Patil	
13) Shweta K Mokai	
14) Aditi A. Damle	
15) Ashwini S. Dalvi	
16) Akshata P. Ingale	
17) Samruddhi S. Patil	
18) Manjusha N. Patil	
19) Dr. Minal Anil Patil	
20) Mrs. Vaasha S Patil	
22) Mrs. Gauri Lonkar	
23) Pramod Bhanudas Hivare	
24) Bhele Rao (Bharat Kumar) B. Rajaji	
25) K. B. Chougale	
26) A. V. Jadhav	
27) Dr. H. A. Mutkule	
28) Vikrant Baban Zende	
29) Prof. Sandeep Baban Gadage	
30) Dr. Sunil Kamalakar Anand	
31) Shekar Rajendray Khambay	

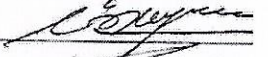




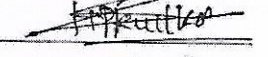
32) Mahendra D Patil



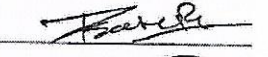
33) Vinayak V. Salunke



34) Himanshu P. Kulkarni



35) Pratik S. Satpute



36) Pankaj P. Ghargat



37) Suryawanshi M.S.



38) K.M. Kulkarni



39) Dr. P.A. Chak



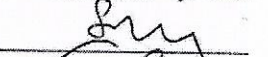
40) Shri. Satyjit Tulpule



41) Dr. S.A. Kanade



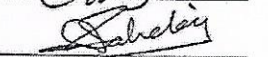
42) S.R. Thopke



43) Dr. I. P. Kokane



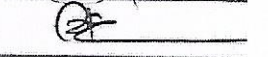
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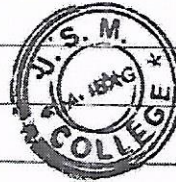


45) Dr. P.B. Acharya



46) Prof. D.G. Phande





### **Agenda for the meeting:**

1. To confirm the minutes of the last meeting held on 1<sup>st</sup> July 2022.
2. To submit AQAR for academic year 2021-22 to NAAC.
3. To prepare action plan for SSR and AQAR for next academic year.

### **Resolution:**

On the basis of discussion on the comments given by Hon. Chairman Janata Shikshan Mandal, And Hon. Principal, J.S.M. College, it is resolved to act on the following immediately:

1. The AQAR for year 2021-22 is to be submitted to NAAC and further submitted to CDC for further approval.
2. It is also decided that same working committee will work for SSR preparation.
3. Department of Botany should develop new Botanical Garden.
4. In Library building should be ramp constructed as per demand of library staff.
5. College website should be updated as per requirements of SSR.
6. Data collection for the last five years should be collected through college website.
7. Seminar on National Education Policy should be organize in the college to create awareness among staff members.






## Action taken report for IQAC meeting held on 24<sup>th</sup> December 2022

- 1) The AQAR for academic year was approved by IQAC and further forwarded to CDC for further approval.
- 2) College website is updated and separate log-in is provided for individual activity.
- 3) LMS of the college has been updated for the students.
- 4) New ramp is constructed in the library building.
- 5) New College website is launched.
- 6) All criterions in charge started Data collection for SSR of last five years.
- 7) Seminar on National Education Policy was organized in the college.



  
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**INTERNAL QAULITY ASSURANCE CELL**

**Minutes of Meeting (Academic year 2022-23)**

Second meeting of IQAC for the academic year 2022-23 was held on 10/01/2023 at 11.30 am in the office conference hall.

Following members were present.

① Dr. Sonali S. Patil Sapang

2) Prof. Gauni A. Lonkar gaur

3) Dr. Preeti V. Phate Preeti

4) K. B. Chougale K.B.

5) Dr. S.A. Kharade S.A.

6) Dr. J.S. Patil Patil

7) Dr. P. B. Gaikwad Gaikwad

8) A.V. Jadhav A.V.

9) S.L. Hake S.L.

10) S.R. Thakur S.R.

11) Jayesh Mhatre Jayesh





### **Agenda for the meeting:**

1. To confirm the minutes of the last meeting held on 24<sup>th</sup> December 2022.
2. To construct the committee for SSR and AQAR of next academic year.
3. To decide timeline for submission of documents.
4. To conduct student satisfaction survey and institutional feedback.
5. To discuss the details of website.
6. Any relevant issue/issues with permission of Chairman.

### **Resolution:**

On the basis of discussion on the comments given by Hon. Chairman Janata Shikshan Mandal, And Hon. Principal, J.S.M. College, it is resolved to act on the following immediately:


1. It is decided to separate each criterion and sub criterion and the work is distributed to each faculty member
2. New college website is to be launched and in charge is given responsibility to update their activity on Institutional website.
3. Feedback committee should take initiative to conduct student satisfaction survey and Institutional feedback at the earliest.
4. It is decided to submit SSR and AQAR within due period.
5. Department of Botany should plan for new botanical garden and also finalize the proper place for botanical garden.
6. It is decided to conduct academic and Administrative Audit for the current academic year.
7. To organize activities under signed MoUs.
8. Renovation of Physical facilities and infrastructural facilities in the college.
9. All faculty members should submit syllabus completion report to head of the department.



## Action taken report for IQAC meeting held on 10<sup>th</sup> January, 2023.

1. Principal Dr. A.K. Patil prepared committees for preparation of SSR.
2. Principal Dr. A.K. Patil presented details of SSR and timeline for preparation of SSR.
3. Principal Dr. A.K. Patil also prepared details of each criterion and sub-criterion.
4. Department of Botany finalized the exact location, prepared and submitted plan for botanical garden.
5. Student Satisfaction Survey was conducted on institutional website.
6. College website is again updated with some new concepts required by NAAC.
7. Academic and Administrative Audit was conducted by three membered team.
8. New WDC, NSS, Career Guidance and placement offices were established.



  
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# IQAC MEETING GEO TAG PHOTOS





**Alibag, Maharashtra, India**  
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Long 72.870778°  
10/01/23 01:04 PM GMT +05:30



**Alibag, Maharashtra, India**  
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Long 72.87068°  
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**Alibag, Maharashtra, India**  
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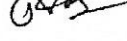
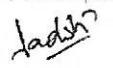





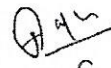



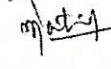
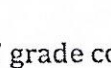
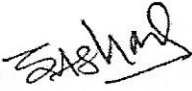
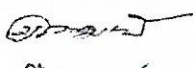
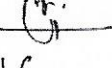


**Janata Shikshan Mandal's**  
**Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science**  
**College and Sau. Janakibai D. Kunte Commerce College,**  
**Alibag. District – Raigad (Maharashtra) 402201**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**Minutes of 1<sup>st</sup> Meeting of the IQAC for year 2021-22**

The first meeting of the IQAC for academic year 2021-22 was held on Monday, 23<sup>rd</sup> August, 2021 at 11:00 a.m. at office Conference Room. Following members of the IQAC were present for the meeting:

the meeting.

- ✓ 1. Dr. A. K. Patil, Chairman of IQAC and Principal 
- ✓ 2. Dr. S. A. Kanade, IQAC- Coordinator 
- ✓ 3. Dr. I. P. Kokane 
4. Dr. B. B. Bhalerao
- ✓ 5. Dr. Sonali Patil 
- ✓ 6. Prof. Jayesh Mhatre 
- ✓ 7. Dr. Jayashri Patil 
- ✓ 8. Prof. G. A. Lonkar 
9. Prof. S. L. Hake - Leave of Absence
- ✓ 10. Prof. P. D. Datar - CDC Members advisor 
- ✓ 11. Prof. Smt. V. S. Patil - CDC Members advisor 
12. Dr. Mohsin Khan - CDC Members advisor 
- ✓ 13. Prof. A. V. Jadhav - CDC Members advisor 
- ✓ 14. Mr. S. P. Gharat - Employer representative 
- ✓ 15. Mr. M. M. Patil - Management representative 
16. Mrs. S. B. Joshi - External Expert
- ✓ 17. Prof. Aghav - CKT College- Expert from 'A' grade college. 
18. Mrs. S. J. Dhulap - Community Representative
19. Mrs. Anita Patil - Representative of Alumni
- ✓ 20. Mr. G.K. Gite - Non-Teaching 
- ✓ 21. Mr. R. K. Shelar - Non-Teaching 

Number of members Present: 16

Number of members Absent: 05



## Agenda of the first meeting for year 2021-22 was as follows:

### Agenda:-

1. To confirm the minutes and action taken reports of IQAC meeting on 15<sup>th</sup> May, 2021.
2. Take review of the decisions in the earlier meetings and compliances, considering peer team recommendations during 3<sup>rd</sup> NAAC cycle.
3. Plan the activities for the academic year 2021-22.
4. To discuss about feedbacks received from various stakeholders.
5. To give approval to scrutiny of CAS proposals of faculty members.

### Resolution:-

1. Minutes of meeting and ATR were approved.
2. The recommendations, which are not still implemented, should be implemented immediately.
3. It is decided to get done AAA, Green audit, Gender audit, Energy audit through authorised agencies.
4. Each department should be encouraged to arrange seminar or conference.
5. More number of alumni members should be encouraged to give the feedback and action taken report should be prepared.
6. CAS proposals scrutinized were approved.



Dr. Sadashiv A. Kanade  
IQAC Co-ordinator



Dr. Anil K. Patil

**PRINCIPAL**  
Principal and Chairman of IQAC  
Smt. Indirabai G. Kulkarni Arts,  
J. B. Sawant Science and  
3<sup>rd</sup> Janakibai Dhondo Kunte Commerce  
College, Albag. 402201, Dist.- Raigad.

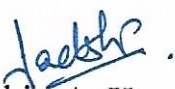





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report, for IQAC meeting to be held on 23<sup>rd</sup> August, 2021.

- 1) Considering Covid-19 situation it is decided to arrange most of activities on online mode, like Teaching, Webinars, Seminars, Competition and Examinations.
- 2) From February 2022 all college activities started offline as per Government directions.
- 3) IQAC Committee decided that every department should start online value added courses, certificate, courses during the year 2021-22 till the lockdown is lifted by Government.
- 4) It is also decided the audits like AAA, Green audit, Gender audit and energy audit should be completed through authorised agency.
- 5) CAS proposals scrutinized were approved.
- 6) It is decided to encourage the alumni to give their feedback. On the basis of alumni feedback the action taken report should be prepared.

  
Dr. Sadashiv A. Kanade  
IQAC Co-ordinator



  
Dr. Anil K. Patil  
**PRINCIPAL**  
Principal and Chairman of IQAC  
Mrs. Murali G. Kulkarni Arts,  
J. B. Sawant Science and  
Smt. Janakibai Dhondo Kurte Commerce  
College, Alibag. 402201, Dist - Raigad



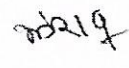
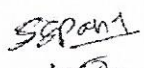



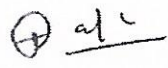


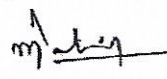




**Janata Shikshan Mandal's  
Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science  
College and Sau. Janakibai D. Kunte Commerce College,  
Alibag. District – Raigad (Maharashtra) 402201**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
Minutes of 2<sup>nd</sup> Meeting of the IQAC for year 2021-22**

The second meeting of the IQAC for academic year 2021-22 was held on 27<sup>th</sup> January, 2022 at 11:00 a.m. in the conference room, under chairmanship of Principal, Dr. Anil K. Patil. The following members were present for the meeting.

MEMBERS FOR THE MEETING-

1. Dr. Anil K. Patil, Principal and Chairman: 
2. Dr. S. A. Kanade -IQAC – Coordinator 
3. Dr. I. P. Kokane:
4. Dr. B. B. Bhalerao: 
5. Dr. Sonali Patil 
6. Mr. Jayesh Mhatre 
7. Dr. Jayashri Patil 
8. Mrs. G. A. Lonkar
9. Mr.S. L. Hake 
10. Mr. P. D. Datar: CDC Members advisor 
11. Smt. V. S. Patil: : CDC Members advisor
12. Dr. Mohsin Khan 
13. Prof. A. V. Jadhav:
14. Mr. S. P. Gharat: Employer representative 
15. Mr. M. M. Patil: Management representative 
16. Mrs. S. B. Joshi: External Expert
17. Dr. B. D. Aghav: CKT College- Expert from 'A' grade college
18. Mrs. S. J. Dhulap: Community Representative 
19. Mrs. Anita Patil: Representative of Alumni:
20. Mr. G.K. Gite: Non-Teaching
21. Mr. R. K. Shelar Non-Teaching 

Number of members present: 12

Number of members absent: 09






## Agenda of the second meeting for year 2021-22 was as follows:

### Agenda:


1. To confirm the minutes of IQAC meeting on 23<sup>rd</sup> August, 2021.
2. Review of online teaching.
3. Review the AQAR for academic year 2020-21 and approve for submission.
4. Due to Lockdown and two cyclones ('Nisarga' in 2020, and 'Taukte' in 2021) the Gymkhana has damaged and needs to be repaired.
5. Considering the validity of NAAC 3<sup>rd</sup> cycle, it is expected to apply for the 4<sup>th</sup> Cycle of NAAC accreditation in the January 2023. The data for the SSR has to be collected and uploaded to ADMS module of MIS. It is recommended to assign the duty to clerk and he should work for the same once in two weeks.

### Resolution:-

1. Minutes of meeting were approved.
2. It is decided to submit the AQAR within due period after compliance of all the remaining sub criterion.
3. President, Adv. Gautam Patil, assured to make the Gymkhana ready in the beginning of Academic Year 2022-23.
4. Principal Dr. A. K. Patil assured to assign the duty to Shri. Sagar Khanderao.
5. It is decided to continue online teaching.

  
Dr. Sadashiv A. Kanade  
IQAC Co-ordinator



  
Dr. Anil K. Patil  
Principal and Chairman of IQAC  
Smt. Indirabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Ssu. Janakibai Dhondo Kurta Commerce  
College, Alibag. 402201, Dist - Raigad

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report, for IQAC meeting to be held on 27<sup>th</sup> January, 2022.

1. AQAR was uploaded within due period after compliance of all remaining sub criteria.
2. President Adv. Gautam Patil took necessary initiatives to provide well equipped Gymkhana facility for student at the end of Academic Year 2021-22.
3. Working committee of IQAC decided to complete the criterion work within due period.
4. Management & Principal appointed the clerk for AQAR preparation.
5. Committees were formed for the different audits such as AAA, Green audit, Energy audit and Gender audit.
6. Due to pandemic situation it is decided to conduct lectures, exams and all other activities related with academic work on online mode.



Dr. Sadashiv A. Kanade  
IQAC Co-ordinator



Dr. Anil K. Patil

**PRINCIPAL**  
Principal and Chairman of IQAC  
Smt. Mohanbai G. Kulkarni Arts,  
J. B. Sawant Science and  
Smt. Janakibai Dhondo Kunte Commerce  
College, Ailbag. 402201, Dist - Raigad







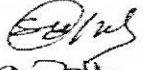
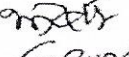
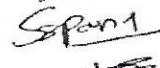
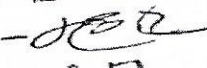
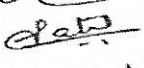
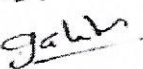
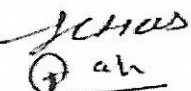
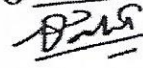
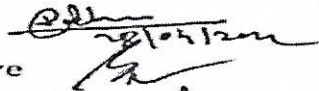
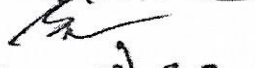
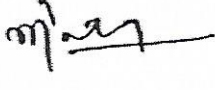
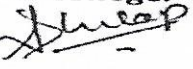




**Janata Shikshan Mandal's**  
**Smt. Indirabai G. Kulkarni Arts College, J. B. Sawant Science**  
**College and Sau. Janakibai D. Kunte Commerce College,**  
**Alibag. District – Raigad (Maharashtra) 402201**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of 3<sup>rd</sup> Meeting of the IQAC for year 2021-22**

The third meeting of the IQAC for academic year 2021-22 was held on Thursday, 28<sup>th</sup> April, 2022 at 11:00 a.m. at conference room. The following members were present for the meeting.

1. Dr. Anil K. Patil: Principal 
  2. Dr. S. A. Kanade: IQAC-Coordinator 
  3. Dr. I. P. Kokane 
  4. Dr. B. B. Bhalerao 
  5. Dr. Sonali Patil 
  6. Prof. Jayesh Mhatre 
  7. Dr. Jayashri Patil 
  8. Prof. G. A. Lonkar 
  9. Prof. S. L. Hake
  10. Prof. P. D. Datar - CDC Members advisor 
  11. Prof. Smt. V. S. Patil - CDC Members advisor 
  12. Dr. Mohsin Khan - CDC Members advisor
  13. Prof. A. V. Jadhav - CDC Members advisor 
  14. Mr. S. P. Gharat - Employer representative 
  15. Mr. M. M. Patil - Management representative 
  16. Mrs. S. B. Joshi - External Expert
  17. Prof. Aghav - CKT College- Expert from 'A' grade college.
  18. Mrs. S. J. Dhulap - Community Representative 
  19. Mrs. Anita Patil - Representative of Alumni 
  20. Mr. G.K. Gite - Non-Teaching
  21. Mr. R. K. Shelar - Non-Teaching 
- Number of members Present: 17  
Number of members Absent: 04



## Agenda of the first meeting for year 2021-22 was as follows:

### Agenda:-

1. To confirm the minutes of the last meeting held on 27<sup>th</sup> January, 2022.
2. Compliance of the resolutions/programmers decided in the academic year 2021-22
3. Execution of the plan of IQAC for the academic year 2022-23.
4. Planning and preparation of SSR to be submitted in the year 2022-23 for reaccreditation of the college for 4<sup>th</sup> cycle.
5. Any other point with the permission of the chairman.

### Resolution:-

1. Minutes of meeting and ATR were approved.
2. The recommendations, which are not still implemented, should be implemented immediately.
3. Each Department should be encouraged to arrange seminar or conference.
4. Committees should be formed to make SOP and policies, the Committees should finalize the SOP and policies.
5. Principal, Dr. Anil K. Patil. Assured to assign the duty to Shri. Sagar Khanderao, he will be assigned duty of at least two days in a month and whenever necessary to IQAC.



Dr. Sadashiv A. Kanade  
IQAC Co-ordinator



Dr. Anil K. Patil

Principal and Chairman of IQAC  
Smt. Indrabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Smt. Jenakibai Dhondo Kunte Commerce  
College, Alibag. 402201, Dist - Raigad



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report, for IQAC meeting to be held on 28<sup>th</sup> April, 2022.

1. A meeting of the IQAC working committee of the college will be held on Monday, 7<sup>th</sup> February 2022.
2. Two days webinar on 'Marathi language and Modern technology' was arranged on 25<sup>th</sup>-26<sup>th</sup> March, 2022, By the Marathi Department, 393.
3. Department of commerce had arranged one day National conference on 'Significance of E-commerce on Emerging Market' on 29<sup>th</sup> March, 2022.
4. Department of Chemistry organized webinar on Opportunities and career in pharmaceutical industries 29<sup>th</sup> January, 2022.
5. Department of Chemistry organised webinar on 'Perodic Table' 10<sup>th</sup> February, 2022.
6. Training on effective use of MIS (Mastersoft ERP) for non teaching faculty, was organized on 9<sup>th</sup> April, 2022, by Mastersoft.
7. IQAC organized the online workshop on Intellectual property rights on 10<sup>th</sup> March, 2022, in association with patents office, Mumbai. Mr. Manoj G. Somkumar, Assistant controller of Patents and Design had been invited as resource person.
8. Counselling session for Non-teaching faculty on 'Ethics and Values in office work culture' had been arranged on 12<sup>th</sup> April, 2022. Respected Mrs. Prachi Deshmukh had been invited as Counsellor.

  
Dr. Sadashiv A. Kanade

IQAC Co-ordinator

  
Dr. Anil K. Patil

Principal and Chairman of IQAC  
Smt. Indrabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Ssu. Janakibai Dhonde Kurta Commerce  
College, Alibag. 402201, Dist - Ratnag

**Janata Shikshan Mandal's**  
Smt. Indirabai G. Kulkarni Arts, J. B. Sawant Science and  
Sau. Janakibai D. Kunte Commerce College, Alibag – Raigad (Maharashtra)

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**Academic Year – 2020-21**

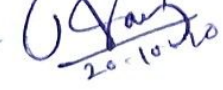




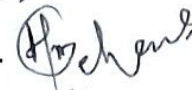
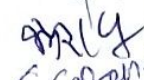
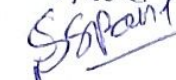





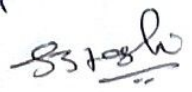



**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF MEETING**



**The minutes of IQAC meeting held on 20<sup>th</sup> October, 2020.**

A meeting of the members of IQAC, of J. S. M. College, Alibag is held on 20<sup>th</sup> October 2020 at 11:30 a.m. in the conference room. The following members who <sup>have</sup> ~~were~~ signed <sup>were</sup> ~~are~~ present for the meeting.

1. Dr. A. K. Patil: Principal and Chairman of IQAC. - 
2. Prof. Dr. N. N. Shere: Vice Principal:
3. Dr. S. A. Kanade: IQAC Coordinator
4. Prof. S.B. Datar: Faculty member. 
5. Prof. ~~D.~~ D. Walde: Faculty member. 
6. Prof. V. S. Patil: Faculty member. 
7. Prof. P. D. Datar: Faculty member. 
8. Prof. A. R. Mehendale: Faculty member. 
9. Dr. B. B. Bhalerao: Faculty member. 
10. Dr. Sonali Patil: Faculty member. 
11. Dr. Mohsin Khan: Faculty member. 
12. Prof. Jayesh Mhatre: Faculty member. 
13. Dr. P. B. Gaikwad: Faculty member. 
14. Shri S. P. Gharat: Nominee of Management. 
15. Shri M. M. Patil: Nominee of Management 
16. Mrs. S. B. Joshi: Expert Nominee for the employer 
17. Mrs. S. J. Dhulap: Nominee from the local society
18. Mrs. Anita S. Patil: Nominee from Alumni. 
19. Shri.G.K.Gite: Sr. Administrative officer. 
20. Shri. R.K. Shelar: Representative from Non teaching staff 

Number of members present: 18

Number of members absent: 02





As per the agenda of the meeting the following decisions were taken;

**Agenda 1:** The minutes of the last meeting were read by Dr S. A. Kanade and are unanimously accepted by all the members and conformed.

**Agenda 2:** Review of the work done in the first term of academic year 2019-20 was given by Principal Dr. A. K. Patil (Action taken report enclosed).


**Agenda 3:** The highlights of the draft AQAR prepared by IQAC were read by Dr. S. A. Kanade, it is approved to submit the AQAR after the addition of final year results, which are yet to be declared by Mumbai University.


**Agenda 4:** The proposed activities presented by hon. Principal, Dr. A. K. Patil, which include implementation of UGC quality mandate programmes, strengthening of UBA activities, implementation of mentoring system as best practice, arrange faculty development programmes on LMS and online teaching.

- Prof. A. R. Mehendale, suggested to start the short term course on 'Human Values and Ethics'.

**Agenda 5:** Prof. P. D. Datar, suggested to include Shri S. H. Dahake, In-charge, Library and information centre, in the IQAC committee.

- Prof. S. B. Datar, suggested to change the criteria in-charge, so as to include other faculty members in IQAC. It is resolved to form a committee under the chairmanship of Prof. S. B. Datar, to restructure the criterion wise committees.

  
IQAC  
Coordinator  
(Dr. S. A. Kanade)

  
Principal and  
IQAC- Chairman  
(Dr. A. K. Patil.)  
**PRINCIPAL**  
Smt. Indirabai G.Kulkarni Arts,  
J. B. Sawant Science and  
Sau. Janakibai Dhondo Kunte Commerce  
College, Alibag-402 201, Dist. Raigad







## Action Taken Report

The IQAC has completed following tasks during first term of academic year 2019-2020.

1. The college has submitted the proposal for Best College, Award, to Mumbai University, and selected as best college.
2. Considering the COVID-19, pandemic situation it is necessary to conduct the classes online. To fulfil this training programme has been arranged, for the faculty members of our college, on how conduct online classes using Zoom and Google meet. This training is attended by faculty members.
3. Enrolled to 'Unnat Bharat Abhayan' and five villages have been adopted. The survey has been conducted and data has been uploaded on the portal.

  
IQAC  
Coordinator  
(Dr. S. A. Kanade)

  
Principal and  
IQAC- Chairman  
(Dr. A. K. Patil.)

**PRINCIPAL**  
Smt. Indirabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Sau. Janakibai Dhondo Kunta Commerce  
College, Alibag-402 201, Dist. Raigad





## J. S. M. College, Alibag

Minutes of IQAC meeting, held on 15<sup>th</sup> May, 2021

A meeting of IQAC was held virtually on Zoom, at 11: am, under chairmanship of Principal, Dr. Anil K. Patil. List of members attended the meeting is attached. The following decisions were taken on the agenda.

Sr. No	Agenda	Discussion	Resolution
1.	To confirm the minutes and action taken reports of IQAC meeting on 20 <sup>th</sup> October, 2020.	IQAC coordinator Dr. S. A. Kanade read the minutes of meeting held on 20 <sup>th</sup> October 2020, and explained the action taken report	minutes of meeting and ATR were approved
2.	To discuss about feedback received from various stake holders.	The feedback reports of AY-2019-20 were discussed. More Alumni members should be encouraged to give their feedback.	The feedback system has to be strengthened
3.	To discuss about framing the syllabus for short term skill-based courses.	The syllabus of four short term skilled based courses were already approved by management. It is expected to start a greater number of value-added courses.	The approved courses have to be immediately started. And HOD's should be encouraged to start value added courses.
4.	To organize skill development courses for non-teaching staff.	Considering digitalization of many processes it is necessary to train non-teaching staff.	Give training to non-teaching staff as per the requirement of digitalization.
5.	To give approval to scrutiny of CAS proposals of Faculty members	Dr. S. A. Kanade briefed about the CAS proposals scrutinized.	CAS proposals scrutinized were approved.
6.	To discuss about preparation of policy of utilization of Infrastructure, Library, Gymkhana, and computers.	Necessity of policy making is briefed by Dr. S. A. Kanade	It is decided to make the policy for utilization of Infrastructure, Library, Gymkhana, and computers.



7.	To discuss about the utilization of learning management system.	The status of LMS (MOODLE) configured is briefed by Dr. S. A. Kanade	Appoint admin and decide rights of various users, so that proper and maximum utilization of LMS can be made.
8.	To discuss about initiatives towards digitization.	Considering the present scenario of COVID-19 and minimise the use of paper in office it is necessary to digitize many processes of office.	It is decided digitize office processes as much as possible.
9.	AOB: Prof. P. D. Datar, suggested to consider implementation of Group health insurance to all the staff members under the Faculty welfare scheme.	Considering present COVID-19 situation it is necessary to have Health insurance. Group health insurances are cheaper, as compared to individual. It is suggested insure all the staff members along with their family under.	It is decided consider the Group health insurance from the academic year 2021-2022.
	AOB: Updated college website.	As the admissions for the academic year 2021-2022 are online, and integration of the college website with admission software is essential.	Take necessary steps so that College website should be updated before start of the admissions of academic year 2021-2022.

The meeting concluded with vote of thanks offered by coordinator Dr. S. A. Kanade.

Digitally signed  
by Dr. S. A.  
Kanade  
Date:  
2021.05.19  
12:48:19 +05'30'

**Dr. S. A.  
Kanade**

Dr. S. A. Kanade  
IQAC- Coordinator



Dr. A. K. Patil  
Chairman of IQAC and  
Principal  
Smt. Indirabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Smt. Janakibai Dhondo Kunte Commerce  
College, Alibag-402 201, Dist. Raigad

Following members were present for IQAC meeting, held on 15<sup>th</sup> May, 2021, on virtual platform zoom.

- 1.** Dr. Anil K. Patil: Principal and Chairman of IQAC
- 2.** Dr. S. A. Kanade: IQAC-Coordinator
- 3.** Dr. I. P. Kokane
- 4.** Dr. B. B. Bhalerao
- 5.** Dr. Sonali Patil
- 6.** Prof. Jayesh Mhatre
- 7.** Dr. Jayashri Patil
- 8.** Prof. G. A. Lonkar
- 9.** Prof. S. L. Hake
- 10.** Shri. G. k. Gite
- 11.** Shri R. K. Shelar



**Janata Shikshan Mandal's**  
Smt. Indirabai G. Kulkarni Arts, J. B. Sawant Science and  
Sau. Janakibai D. Kunte Commerce College, Alibag – Raigad (Maharashtra)

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**Academic Year – 2019-20**

**INTERNAL QUALITY ASSURANCE CELL**  
**MINUTES OF MEETING**

## Minutes of IQAC meeting held on 20<sup>th</sup> June, 2019.

1. As Prof S. B. Datar expressed his unwillingness to work as IQAC coordinator, it is decided to give the charge to the faculty member considering their seniority and willingness.
2. Considering the importance of research it is recommended to form committee and apply for 'Fund for Improvement of S&T Infrastructure in Universities and Higher Educational Institutions (FIST)'.
3. Criteria wise in-charge were appointed for the coordination and submission of AQAR for the academic year 2018-19, which is to be submitted before 3<sup>rd</sup> Oct., 2019.
4. The review of completion of AQAR should be taken at the end of each week and take necessary actions so that AQAR will be submitted in the stipulated time.
5. It is recommended to establish feedback committee and strengthen the feedback system. The Feedback committee should take feedback from all the stake holders and give the report to the Principal.
6. It is decided to establish IPR cell (intellectual property right) and conduct activity about awareness of IPR.
7. It is recommended to organize faculty development program for the faculty members.

*S.B. Datar*  
IQAC Coordinator  
Prof. S. B. Datar



*[Signature]*  
PRINCIPAL  
Dr. A. R. Patil  
Smt. Indirabai G. Kulkarni Arts,  
J. S. M. Alibag College and  
Gov. Jankhadi Dhondo Kirtikar  
College, Alibag-402 201, Dist. Raichur



**Minutes of IQAC meeting held on 22<sup>nd</sup> October, 2019.**

**Agenda 1:** Take review of the AQAR of 2018-19.

A review of the AQAR was taken and decided to work in the criteria in which we are weak and improvement is needed.

**Agenda 2:** Consider to apply for ranking from NIRF, ISO, NBA or any agency.

Considering the NAAC, it is necessary to go for NIRF, ISO, NBA and academic audit, it is recommended to go for NIRF ranking for college and overall ranking categories. It is also decided to apply for Academic audit from Mumbai University.

**Agenda 3:** Forward the project proposals of Dr. P. A. Chate and Dr. P. B. Gaikwad.

It is recommended to forward the project proposals of Dr. P. A. Chate to UGC, and project proposal Dr. P. B. Gaikwad to Mumbai University as per the requirement.

**Agenda 3:** Take actions to increase the attendance of the students.

It is recommended that all the faculty members should submit the attendance through heads of the respective departments to Prof. A. M. Oak, In-charge of attendance committee, twice in a month. The attendance committee should take necessary actions to increase the attendance.

**Agenda 4:** Introduction of skill based courses.


It is recommended to start the English speaking course which was earlier started and the English department should restart the language learning lab, which is not functioning today.

**Agenda 5:** To organize conferences and workshops.

It is recommended to encourage faculty members to organize national level conference or seminars.

**Agenda 6:** Update of college website.

It is recommended to develop mechanism so that college website should be updated, Research papers of all the faculty members should appear on the website. The notices to students, examination time table and results should be displayed on the website.

  
IQAC Coordinator  
Dr. S. A. Khande  
Coordinator



  
PRINCIPAL  
Dr. J. S. M. Alibag College  
J. B. Savant Science and  
San. Jankhbal Dhadho Kunte Commerce  
College, Alibag-402 201, Dist. Raigad



## Minutes of meeting

Meeting of faculty members of IQAC is held on 6<sup>th</sup> Dec., 2019 at 11.00 am. In the conference room, the following members were present.


1. Prof. Dr. N. N. Shere.
2. Prof. A. M. Oak.
3. Prof. N. A. Babar.
4. Prof. S. B. Datar.
5. Dr. Sonali Patil.
6. Dr. S. A. Kanade.
7. Prof. J. S. Mhatre.

The following points were discussed and decisions taken for recommendation to the management, considering upcoming NAAC.

1. It is suggested to start the language learning lab and English speaking course immediately, which are earlier started but closed.
2. To start Certificate/ Diploma Courses/Value Added Courses by the college and also in collaboration with TISS University and IIT Mumbai. Appoint coordinators to start the collaborations.
3. Start Students mentoring system. All faculty members should be given proper information about the system.
4. Management information system (MIS) software may be purchased to satisfy needs of student statics and audit needs can be fulfilled.
5. Feedback system should be started on the college website.
6. The Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. should be increased. MoUs has to be signed with institutions of national, international importance, other universities, industries, corporate houses.
7. Set up **complaint or suggestions boxes in the lecture complex and office.**
8. Create system to carryout Academic and Administrative Audit (AAA) internally.
9. Setup Parent Teacher Association: Activities and support from the Parent Teacher Association.
10. Conduct development programmes for faculty members and support staff: arrange workshop for faculty members on soft skill development, Moodle and Google class. For support staff arrange workshop on how to creation and maintain of data.

  
Dr. S. A. Kanade  
Coordinator, IQAC



  
PRINCIPAL,  
Smt. Indubai G. Yulkar Arts,  
J. B. Sawant Science and  
S. S. Dhondu Commerce  
College, Alibag- 402201, Dist. Raigad



# J. S. M. College, Alibag.


## Internal Quality Assurance Cell (IQAC)

### Agenda of the Meeting:

Agenda of the IQAC Meeting Scheduled on 16<sup>th</sup> December, 2019, in the conference room at 11.00 am.

1. To confirm the minutes of the last meeting of IQAC.
2. Review of the work done in the first term of academic year 2019-20.
3. Planning and implementation of new projects essential for NAAC.
4. Compliance of essential infra structure required for smooth functioning of the college.
5. Planning of second term activities.

  
IQAC- Coordinator  
(Dr. S. A. Kanade)

  
Principal and  
IQAC- Chairman  
(Dr. A. K. Patil.)

PRINCIPAL,  
Smt. Indrabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Ssu. Janakibai Dhondo Kunte Comm  
College, Alibag. 402201, Dist Raigad

## The minutes of IQAC meeting held on 16<sup>nd</sup> December, 2019.

A meeting of the members of IQAC, of J. S. M. College, Alibag was held on 16<sup>nd</sup> December, 2019 at 11:00 a.m. in the conference room. Following members were present at the meeting.

1. Dr. A.K.Patil: Principal and Chairman of IQAC.
2. Shri S. P. Gharat: Nominee of Management.
3. Shri M. M. Patil: Nominee of Management
4. Prof. A.M.Oak: Faculty member.
5. Prof.N.A.Babar; Faculty member.
6. Prof. S.B. Datar: Faculty member.
7. Dr. Sonali Patil: Faculty member.
8. Dr. Mohsin Khan: Faculty member.
9. Dr. S. A. Kanade: Faculty member and IQAC Coordinator
10. Prof. Jayesh Mhatre: Faculty member
11. Shri.G.K.Gite: Non teaching staff member
12. Shri. R.K. Shelar: Non teaching staff member

As per the agenda of the meeting the following decisions were taken;

**Agenda 1:** The minutes of the last meeting were read by Dr S. A. Kanade and are unanimously accepted by all the members.

**Agenda 2:** Review of the work done in the first term of academic year 2019-20 was given by Principal Dr. A. K. Patil ( list enclosed).

**Agenda 3:** For the compliance of all the criteria in the NAAC it is suggested to undertake the following programmes in the college.

- it is decided to start the English speaking course and language learning Lab. it is decided to start the skill based (job oriented) short term courses in collaboration with TISS (Tata Institute of Social Sciences, Mumbai) and IIT, Mumbai.
- It is recommended to start Ph. D. Centres in Botany, Chemistry and Marathi as the faculty members are Recognised guides for Ph. D. Of Mumbai University, the credit of their work is going to other colleges to which they are affiliated.



**Agenda 4:** By looking to the smooth conduct of administrative work and to maintain the record of the college and to improve the teaching learning process in the college the following infrastructure and facilities to be procure in the college.


- It is decided to considering the importance of information management it is recommended to purchase a suitable management information system as per the requirement.
- It is recommended to encourage faculty members to use ICT based teaching and the college should increase the ICT facility.
- Raised out of discussions Dr. S. A. Kanade pointed out that, the research grant (Minor research project) it is important to submit the Audited statement within three weeks after the completion of financial year to the concerned agency. Due to delay in the audit, second instalment of minor research project is not received. Shri G. K. Gite, Office superintendent, Assured to complete the audit in time.

**Agenda 5:** Following programmes were suggested by the members for the second term of 2019-2020

- It is recommended to organise national level seminar or conference in humanities and science.
- It is recommended to conduct a skill improvement program for the non teaching staff in association with UGC-HRDC, Mumbai or any other agency.
- It is recommended to publish college news letter quarterly or half yearly, which should be displayed on the college website and must have all the events organised by the college.
- Dr. Mohsin Khan recommended for the proper maintenance and cleanliness of the Campus. Principal, Dr. A. K. Patil told him to give the consolidated plan for the same.
- It is essential to update the college website regularly. It is recommended to give responsibility of up gradation of web site to in-charge of Library and Information centre; he should keep the website updated with the help of IT and CS departments.

  
IQAC- Coordinator  
(Dr. S. A. Kanade)  
Coordinator




  
Principal and  
IQAC- Chairman  
(Dr. A. K. Patil)  
Smt. Indrabai G. Kulkarni Arts,  
J. B. Sawant Science and  
Tau. Janakibai Dhondo Kunte Commerce  
College, Alibag-402 201, Dist. Raigarh




## Action Taken Report

The IQAC has completed following tasks during first term of academic year 2019-20.

1. Submitted AQAR for the academic year 2018-19 in the new format on 30<sup>th</sup> Sept. 2019. And has been approved successfully by NAAC on 11<sup>th</sup> Oct., 2019.
2. Applied for NIRF (National Institutional Ranking Frame work, Ministry of Human Resource Development Government of India.) For college and overall category and subsequently submitted data before due date.
3. Applied for Academic audit, Mumbai University.
4. CAS camp was held on 19<sup>th</sup> Nov., 2019. The scrutiny of 11 faculty members and selection of 3 faculty members has been completed and the reports were submitted to Mumbai University for further action.
5. Work shop on 'e-content development' was conducted for faculty members and staff members of the college, in collaboration with Knowledge Bridge, Ahmednagar.
6. Considering the energy efficiency environmental awareness conventional tube lights of 35 watts, in the main building were replaced by the LED tubes of 18 watts.
7. Considering the importance of Sericulture gainful employment and economic development Mulberry trees were planted in the campus.

  
IQAC Coordinator  
(In-charge)



  
Principal and  
IQAC Chairman  
Dr. Ishwari G. Kulkarni, Arts,  
(In-charge) Science and  
Smt. Janakibai Dhondo Kunte Commerc.  
College, Alibag-402 201, Dist. Raigad



**Janata Shikshan Mandal's**  
Smt. Indirabai G. Kulkarni Arts, J. B. Sawant Science and  
Sau. Janakibai D. Kunte Commerce College, Alibag – Raigad (Maharashtra)

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**Academic Year – 2018-19**

**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF MEETING**

## **J.S.M.COLLEGE, AIBAG-RAIGAD**

### **IQAC-MINUTES OF MEETING (08/05/2018)**

A meeting of the the IQAC of J. S. M. College, Alibag was held on 8<sup>th</sup> may 2018 at 11:00 a.m. in the Principals cabin.

Following members attended –

- 1) I/C Principal Dr. N.N shere
- 2) IQAC coordinator S.B. Datar
- 3) Prof. Prof. A.M.Oak
- 4) Prof.N.A.Babar
- 5) Dr.Mohsin Khan
- 6) Dr.S.A. Kanade
- 7) Prof. Jayesh Mhatre
- 8) Shri. R.K. Shelar
- 9) Shri.G.K.Gite

Following items were discussed and suitable decisions were made as under –

1. All 11 eligible candidates for CAS of various stages should feel the online registration form and deposit the fee by 10<sup>th</sup> of May and approaches the IQAC coordinator for his signature on the files on 11<sup>th</sup> and 12<sup>th</sup> of May, 2018. The principal will do the further process on 15<sup>th</sup> and 16<sup>th</sup> May, 2018.
2. Prof Kanade was designated to maintain yearly documentation of teaching and extra-curricular activities.
3. All the teaching staff should meticulously record students attendance and submit the same to the relevant committee each semester end and the same committee will hand over the record to the IQAC at the year end.
4. Teachers will maintain daily work diary recording curricular and extra-curricular work. The Diaries will be provided by the IQAC.
5. A Xerox machine and CCTV cameras will be installed at the library in the first semester beginning June, 2018.



6. All the data as required for NAAC reporting for the year 2017-18 needs to be collected. The IQAC shall distribute the work of criterion committees at the beginning of the Academic year 2018-19.
7. Standardized format of departmental PPT should be prepared and each department will prepare such PPT annually from 2017-18 onwards.

Read and Confirmed

*S.B. Datar*

S.B. Datar  
IQAC coordinator



A handwritten signature in black ink, appearing to read "Dr. N.N. Shere".

Dr. N.N. Shere  
I/C Principal

## **J.S.M.COLLEGE, AIBAG-RAIGAD**

### **IQAC-MINUTES OF MEETING (31/10/2018)**

A meeting of the the IQAC of J. S. M. College, Alibag was held on 31th October 2018 at 11:00 a.m. in the IQAC room.

Following members attended -

- 1) I/C Principal Dr. N.N shere
- 2) IQAC coordinator S.B. Datar
- 3) Prof. A.M.Oak
- 4) Dr.Mohsin Khan
- 5) Dr.S.A. Kanade
- 6) Prof. Jayesh Mhatre
- 7) Prof.P.B.Achary
- 8) Prof.Shweta Patil
- 9) Prof.K.M.Kulkarni
- 10) Prof.A.C.Ghatpande
- 11) Prof.Subodh Dahake
- 12) Dr. Sonali Patil
- 13) Dr.P.B.Gaikwad
- 14) Prof.R.N.Chikhale
- 15) Prof.S.R.Thokale
- 16) Prof.S.S.Bhostekar
- 17) Shri. R.K. Shelar
- 18) Shri.G.K.Gite

Following items were discussed and suitable decisions were made as under -

1. The Principal welcomed the members and requested the co-ordinator to read the minutes of the last IQAC meeting held on 8/5/2018. The co-ordinator read the minutes and were confirmed unanimously.
2. It was pointed out by IQAC coordinator that we have to submit AQAR for the year 2016-17 and the year 2017-18 in old format. The 16-17 AQAR work appears to be pending but considering online submission



of SSR in October 2017, the AQAR was not required for third cycle of NAAC.

3. it was decided that a AQAR for 2016-17 be prepared and submitted before 10th December 2018 and AQAR for 2017-18 be submitted before 25th December 2018 as deadline is 31st December 2018.
4. Accordingly the data required for two AQAR already collected by IQAC was discussed and for the remaining data collection work various teacher were handed over the responsibilities.
5. The CAS file and Online submission of all eligible teachers were completed in required time frame, and correctly submitted.
6. Regarding the submission of attendance, the existing procedures were revised and action taken report will be collected in February 2019.

Read and Confirmed

*S.B. Datar*  
S.B. Datar  
IQAC coordinator



*[Signature]*  
Dr. A.K.Patil  
Principal

## **J.S.M.COLLEGE, AIBAG-RAIGAD**

### **IQAC-MINUTES OF MEETING (19/01/2019)**

A meeting of the the IQAC of J. S. M. College, Alibag was held on 19/01/2019 at 03:00 p.m. in the conference room of college office.

Following members attended -

- 1) Principal Dr. A.K.Patil
- 2) Dr. N.N shere
- 3) IQAC coordinator S.B. Datar
- 4) Shri.S.P.Gharat
- 5) Prof.P.D.Datar
- 6) Prof. N.A.Babar
- 7) Dr.Mohsin Khan
- 8) Dr.S.A. Kanade
- 9) Prof. Jayesh Mhatre
- 10) Prof.Shweta Patil
- 11) Prof.K.M.Kulkarni
- 12) Prof.A.C.Ghatpande
- 13) Prof.Subodh Dahake
- 14) Dr.Sonali Patil
- 15) Dr.P.B.Gaikwad
- 16) Shri.A.V.Tulpule
- 17) Prof.S.R.Thokale
- 18) Shri. R.K. Shelar
- 19) Shri.G.K.Gite

- 1) The Principal welcomed the members and requested the co-ordinator to read the minutes of the last IQAC meeting held on 31/10/2018. The co-ordinator read the minutes and were confirmed unanimously.
- 2) It is hereby decided that AQAR for 2018-19 be prepared and submitted before deadline.
- 3) Distribution of work for writing report for 2018-19 has been done. Teachers are handed over the various responsibilities for data collection.



- 4) Dr. S. A. Kanade has presented a PPT on new aspects of NAAC. Discussion has been done by the IQAC members.
- 5) It is hereby discussed and decided to organize National level conference in languages and International level conference in science in the month of March 2019.
- 6) It is hereby discussed and decided that each department will prepare and submit PPT before April 2019.

Read and Confirmed

*S.B. Datar*  
S.B. Datar  
IQAC coordinator



*Dr. A.K. Patil*  
Dr. A.K. Patil  
Principal

## **J.S.M.COLLEGE, AIBAG-RAIGAD**

### **IQAC-MINUTES OF MEETING (13/03/2019)**

A meeting of the IQAC and Conveners and Co-conveners of all the committees for National Conference in Languages and International Conference in Science was held on 13/03/2019 at 10:30 p.m. in the conference room of college office.

Following IQAC members attended -

1. Principal Dr. A.K.Patil
2. Dr. N.N shere
3. IQAC coordinator S.B. Datar
4. Prof.P.D.Datar
5. Prof. N.A.Babar
6. Dr.Mohsin Khan
7. Dr.S.A. Kanade
8. Prof. Jayesh Mhatre
9. Prof.Shweta Patil
10. Prof.K.M.Kulkarni
11. Prof.A.C.Ghatpande
12. Prof.Subodh Dahake
13. Dr.Sonali Patil
14. Dr.P.B.Gaikwad
15. Prof.S.R.Thokale
16. Shri. R.K. Shelar
17. Shri.G.K.Gite

Conveners and Co-conveners of all the committees for National Conference in Languages and International Conference in Science are also attended the meeting.

1. The Principal welcomed the members and requested the co-ordinator to read the minutes of the last IQAC meeting held on 19/01/2019. The co-ordinator read the minutes and was confirmed unanimously.



2. The Principal asked members to express their views about organization, arrangement and participation of our staff in the two conferences organized recently in first and second week of March 2019.
3. Members discuss positive and negative points about their experience regarding the conference.
4. Eliminating the loopholes in the conferences were discussed to make the future conferences more organized.
5. There was discussion about organizing conferences on the subjects of Social science and Commerce for the next academic year 2019-20.

Read and Confirmed

*S.B. Datar*  
S.B. Datar  
IQAC coordinator



*Dr. A.K. Patil*  
Dr. A.K. Patil  
Principal